

Stockton-On-Tees Local Authority

‘Hate Crime’ Group Terms of Reference

Purpose of the Group:

The main purpose of the Hate Crime Group is to coordinate, monitor, challenge and explore joint interventions with stakeholders with regards to ‘Hate Crime’ incidents / crimes in the borough of Stockton-On-Tees. Hate crime is defined as:

‘Any criminal offence or incident which is perceived, by the victim, or any other person, to be motivated by a hostility or prejudice based on a person’s real or perceived religion, sexual orientation, race, gender identity or disability’

Roles and Functions of the ‘Hate Crime’ working group:

- Continue to monitor reports of hate crime, ensuring that cases are investigated and victims supported
- To increase community confidence in reporting all forms of hate crime
- To increase reporting, particularly from underrepresented groups
- To maintain a third party reporting system for hate crime
- To reduce repeat victimisation
- Provide advice, support and assistance in relation to hate crime events and projects
- To maintain and disseminate information in relation to services and initiatives available to support victims
- To monitor identified and emerging risks and provide advice and guidance where required

Role of individual group members: The role of the individual members of the ‘Hate Crime’ working group includes:

- Attending regular meetings as required and actively participating in the group’s work
- Representing the interests of your organisation, services or department
- Being an advocate / champion for the programme’s outcomes from your organisation, service or department
- Being committed to, and actively involved in, pursuing the ‘Hate Crime’ working group outcomes

Membership: The ‘Hate Crime’ working group is comprised of:

- Stockton local Policing Area Inspector
- Police and Crime Commissioner Hate Crime Officer/s
- Police and Crime Commissioner Consultation & Engagement Officer
- Stockton Borough Council (SBC) Senior Education Rep (Schools)
- SBC Assistant Community Safety Manager
- SBC Housing Options Team
- SBC Senior Diversity Officer
- Thirteen Housing Association Group
- Stockton Citizen Advice Bureau CAB
- Voluntary and Community Sector – Catalyst Officer
- IAG Chair person
- College representative
- (Safe in Tees Valley) - Victim Care and Advice Service (VCAS)

Other members may be included in the group, if and when required.

Closed Group members:

- Police and Crime Commissioner Hate Crime Officer/s
- Stockton local Policing Area Inspector
- SBC Assistant Community Safety Manager
- SBC Senior Diversity Officer
- Thirteen Housing Association Group

However please note these members may change subject to sensitive cases

Governance arrangements:

The group will be chaired by Stockton local policing area Inspector. In their absence the vice chair will be the Assistant Community Safety Manager.

Agenda items:

We currently have a set agenda (see list below) with attached meeting papers, which is distributed at the scheduled meetings.

All additional agenda items will be required to be forwarded to the community safety team for the scheduled meetings by close of business seven day working days prior to the next scheduled meeting.

- [Hate Crime Action Plan](#)
- [Discussion – Partner Agencies updates](#)
- [Stats / Reports / Tension Monitoring / Emerging Trends from all agencies](#)
- [Any Other Business](#)
- [Incidents / Case reviews – closed meeting](#)

Recording of the meeting and case review papers:

- The hate crime action plan will be updated by the Senior Diversity and Inclusion Officer
- The case review papers will be provided at the meeting including any attachments or additional information at the scheduled meetings from Cleveland police.
- By agreement of the group, out-of-session decisions will be deemed acceptable and any outstanding or updating key actions will be recorded and updated at the next scheduled meeting.

Frequency of meetings / Venue / Date:

The 'Hate Crime' working group will meet monthly, the last Wednesday of the month at Stockton Police Station

Proxies to meetings:

Members of the 'Hate Crime' working group can nominate a proxy to attend a meeting if the member is unable to attend.

The Chair will be informed of the substitution at least two working days prior to the scheduled nominated meeting.

The nominated proxy will provide relevant comments/feedback about the attended meeting to the 'Hate Crime' working group member they are representing.

Quorum requirements:

A quorum will be at least four members of the group

Review:

The effectiveness and membership of the 'Hate Crime' working group will be reviewed in January 2018.

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